



APPLICATION FOR PERMISSION FOR TROOP MONEY-EARNING PROJECT

All applications are to be submitted your Service Unit Manager/Coordinator. The Service Unit Manager will forward to the Council's Program Services Department projects expected to net any amount over \$250.00 at least three months in advance. Council approval is subject to compliance with **GSCOC Policies and Standards Part III - Fund Raising**. For further guidance, refer to the **GSCOC Troop Financial Guidelines**.

To: _____ Date _____
Service Unit/Association

From: _____ Phone _____
Leader Name

Street/City/Zip Code _____

Troop No. _____ Circle One: Brownie Junior Cadette Senior # Girls Participating _____

Project Date and Description: _____

Is the money-earning project girl-planned? _____ Specify how it relates to Girl Scout Program: _____

Is project to support a specific girl-planned event? _____ If so, describe event and cost: _____

Is project part of a community-sponsored event? _____ Net amount anticipated \$ _____

Does troop have a bank account? _____ Is the Troop Bank Authority Form* on file at GSCOC Headquarters? _____

Has troop had any other money-earning projects this Membership year? _____

* Troops must have a Troop Bank Authority Form on file at the GSCOC Headquarters to participate in any money-earning activities, including Council Product Sale programs (See GSCOC Policies and Standards).
(over)





TROOP FINANCE STATEMENT

Estimate of yearly income from dues	\$ _____
Fall Product Sale Program Funds (latest sale)	_____
Cookie Sale Program Funds (latest sale)	_____
Total	\$ _____
Estimate of Yearly Expenditures	_____
Balance	\$ _____

Troop Treasurer _____ Phone _____ Date _____

Troop Leader _____ Phone _____ Date _____

Service Unit Manager* _____ Approved Disapproved Date _____

If your money-earning activity is expected to net over \$250.00 and/or is related to a trip over **300** miles from home, the trip program plans must be approved by the **Senior Director of Program Services** or designee before any money-earning project request is submitted.

If net over \$250:

_____ Approved Disapproved Date _____
Service Unit Manager

_____ Approved Disapproved Date _____
Program Services Dept

For approval, submit three months in advance to:

Girl Scout Council of Orange County
Attention: Program Department-Troop Travel Requests
9500 Toledo Way, Irvine, CA 92618

*** In the event that the Service Unit Manager is the Troop Leader, this request should be reviewed by the Volunteer Support Specialist.**





REPORT AND EVALUATION OF TROOP MONEY- EARNING PROJECT

Submit to Service Unit Manager no later than 30 days following the event.

Service Unit Manager: If the money-earning project **nets more than \$250**, send a copy to the Fund Development Department, Girl Scout Council of Orange County, 9500 Toledo Way, Irvine, CA 92618.

Troop No. _____ Level _____ Service Unit _____

Project Date _____

Project Description _____

Number of Girls in Troop _____

Number of Girls who participated in Project _____

Amount of Money Received \$ _____

Cost of Project \$ _____

Net Profit \$ _____

In what way did this project fit in with your troop program? Of what value was it to the girls?

Do you feel this money-earning project was worthwhile? _____ Give reasons:

Leader's Signature _____ Date _____

Address/City/Zip _____

Phone _____ Email _____

