Girl Scouting builds girls of courage, confidence, and character, who make the world a better place.

VOLUNTEER AGREEMENT
TROOP LEADER / ADVISOR (01) CO-LEADER / ASSISTANT LEADER / ADVISOR (02)

Name: _____ **Service Unit:** _____

Dates of Appointment: _____ **Troop Number:** _____ **01** ☐ **02** ☐

PURPOSE OF POSITION: To guide girls in planning and carrying out activities that will reflect their interests and develop their leadership skills within the framework and policies of the GSUSA and GSCOC.

TERM: Appointed by the Service Unit Manager for one year term.

ACCOUNTABLE TO: The Service Unit Manager / Coordinator.

RESPONSIBILITIES:

1. Guide girls in planning activities that help them discover themselves, connect with others and take action so they experience fun and friendship while making the world a better place.
2. Meet with troop helpers to implement long range plans made by the girls.
3. Communicate troop plans and needs to parents.
4. Maintain records of the troops and submit Troop Financial Report - due with Spring registration.
5. Coordinate troop representation at Service Unit, Association and Council meetings and events.
6. Keep Service Unit Organizer informed on current troop membership and number of available openings.
7. Forward all paperwork to Service Unit as required (Registration, Product Sales, Financial Report, etc.)
8. Appoint Responsible Adults for troop and conduct safety briefings.
9. Complete the volunteer application process, including registration and orientation.
10. Complete Leadership Essentials Course within three months of initial appointment
11. Support and promote Council Product Sales and Fund Development activities.

QUALITIES REQUIRED:

1. **Focus on Girls:** help girls set realistic clearly defined goals, experience Girl Scout Leadership and achieve outcomes via Discover, Connect and Take Action activities.
2. **Be Adaptable:** adjust and modify own behavior, and remain flexible and tolerant in changing situations.
3. **Foster Diversity:** understand and embrace differences.
4. **Communicate Clearly:** express ideas clearly and concisely.
5. **Demonstrate Personal Integrity:** model honesty, credibility and dependability for girls.

VOLUNTEER AGREEMENT

I have read the Volunteer Position Outline and Agreement and agree to carry out my responsibilities as described. If for any reason I am unable to perform any of my responsibilities, I may be asked to resign my position. I will fulfill the outlined duties with no monetary compensation. I certify under penalty of perjury that I have not been convicted of any criminal offense. The Council will not knowingly accept voluntary services from a convicted sex offender, who is required to be registered pursuant to California Penal Code Section 290. Volunteers are required to disclose to Council if they are living with a sex offender or have regular personal contact with a convicted sex offender, as well as the nature and the extent of such relationships or contacts. Volunteers who violate this procedure will be barred from any further participation in Girl Scout activities.

CHECK THIS BOX IF YOU HAVE INFORMATION TO DISCLOSE AS OUTLINED IN THE PARAGRAPH ABOVE ☐

_____ _____

Volunteer's Signature Date Service Unit Manager/Coordinator Date