



Become a HOBIT[®] Volunteer and “**Help Out a BIT!**”



What is a HOBIT and why would I want to be one?

A HOBIT is a Girl Scout Volunteer who agrees to “**Help Out a BIT!**” in order to assist their Service Unit or Team. It is an easy way to help the Service Unit and TEAM without making a long-term commitment.

Who can be a HOBIT?

Any registered leader, Responsible Adult or Senior Girl Scout.

What is the time commitment?

The time commitment would be six (6) hours per troop year (September – June)
The commitment could be fulfilled with several small tasks or with one or two larger tasks

What if I don't fulfill my six hour commitment?

There are no obligations. This is just a way for us to organize our resources more efficiently. **Instead of a few volunteers doing too much, we can have many volunteers do just a little bit more.**

How does it Work?

- All HOBIT volunteers are entered into a database along with their availability (and non-availability).
- The database is managed by the SU Manager or a HOBIT Chief.
- When a Team member has a request for some extra help, the database is queried for all volunteers who meet the criteria of the request.
- All volunteers who meet the criteria are emailed.
- All contacted Volunteers will respond as to whether or not they can help.
- The SU Manager will put an available HOBIT and the Team member in touch with each other.
- When the HOBIT has completed her task she will email the HOBIT chief who will record her hours. If she has met her 6 hour commitment she is removed from the available HOBIT list.

Is there any 'reward' for completing my 6 hour commitment?

- The satisfaction of knowing you made a difference is probably reward enough for most of us. 😊
- However in addition to that satisfaction we will have a special HOBIT raffle at each SUM with the names of all HOBITs who have completed their 6 hour commitment.
- The winner will receive either a \$10.00 Starbucks Gift Certificate or \$10.00 31 Flavors Gift Certificate. (Winner's choice.)
- Everyone's name will stay in the raffle bucket until they win.
- Winner doesn't need to be present to win.





HOBIT Volunteer Profile Form

My Information

My name: _____

My address: _____

My email: _____

My Troop Number: _____ My Service Unit _____ My Primary School _____

Level of Girls I am most comfortable with: (Circle as many as you want.)

Daisy Brownie Junior Cadette Senior

I am a _____ Registered Leader _____ Responsible Adult _____ Senior Girl Scout

Phone Numbers: (Please don't list any you don't want to be called on.)

Home Phone: _____ Check if best number to reach you at: _____

Cell Phone: _____ Check if best number to reach you at: _____

Work Phone: _____ Check if best number to reach you at: _____

Email Access

I read my emails:

_____ Several times during the day

_____ Once a day

_____ A few times a week

_____ Once a week

_____ I never read my emails

_____ Other _____ (describe)

My Availability

_____ I work Fulltime

_____ I work Part-time

_____ I don't work

Please circle the days and hours you are MOST available

Day of Week	Morning	Early Afternoon	Early Evening	Evening	Late Evening
Monday	9:00 – Noon	Noon- 4:00	4:00 – 7:00	7:00-9:00	9:00 - ?
Tuesday	9:00 – Noon	Noon- 4:00	4:00 – 7:00	7:00-9:00	9:00 - ?
Wednesday	9:00 – Noon	Noon- 4:00	4:00 – 7:00	7:00-9:00	9:00 - ?
Thursday	9:00 – Noon	Noon- 4:00	4:00 – 7:00	7:00-9:00	9:00 - ?
Friday	9:00 – Noon	Noon- 4:00	4:00 – 7:00	7:00-9:00	9:00 - ?
Saturday	9:00 – Noon	Noon- 4:00	4:00 – 7:00	7:00-9:00	9:00 - ?
Sunday	9:00 – Noon	Noon- 4:00	4:00 – 7:00	7:00-9:00	9:00 - ?



These are the days I am NEVER available: (Please circle all that apply)

Mon Tue Wed Thu Fri Sat Sun

Tasks I could help with

Based on my availability, I would be willing to help in the following ways. (Please check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> I could pickup and deliver items such as flyers to schools | <input type="checkbox"/> I could prepare a flyer |
| <input type="checkbox"/> I could purchase and pickup supplies for an event | <input type="checkbox"/> I could make some copies or print stuff from my computer |
| <input type="checkbox"/> I could attend an event just to help out | <input type="checkbox"/> I could attend a TEAM meeting to give input |
| <input type="checkbox"/> I could help sort forms, paperwork or incentives | <input type="checkbox"/> I could take notes at a meeting and email them to volunteers. |
| <input type="checkbox"/> I could attend a meeting in the place of someone who couldn't attend | <input type="checkbox"/> I could help set-up or take-down at SUM |
| <input type="checkbox"/> I could send an email announcing an event | <input type="checkbox"/> I could bring snacks for a meeting or an event |
| <input type="checkbox"/> I could make phone calls if we needed to contact people quickly | <input type="checkbox"/> I could prepare an article for the website |
| | <input type="checkbox"/> I can help in other ways |

Please describe below other ways you might be willing to **Help Out a BIT**.

I have the following computer skills (Please check all that apply.)

1. Excel
2. Word
3. Access
4. HTML programming
5. PowerPoint
6. Other: _____ (please describe)

I agree to volunteer six hours per troop year to my Service Unit or Team to "**Help Out a BIT**". I understand that there is no obligation on my part to complete six hours and that I can help based on my schedule and availability.

Signed _____ Date: _____

Please mail or turn this form into your Service Unit Manager.